

Instructions No. (6) For The Year 2008
Instructions To Grant A Bachelor's Degree At The University Of Yarmouk
Issued Under The System Of Granting Informed Consent Degrees And Certificates
At Yarmouk University (No. 76) For The Year 1976

Article 1: This called instructions (instructions to grant a bachelor's degree at the University of Yarmouk) for the year 2008 and operates as of the academic year 2008/2009.

Article 2: These instructions shall apply to students registered for the regular bachelor's degree in the faculties of the university contained in Article (3) of these instructions

Article 3: The Council recognizes that the academic deans plan leading to a bachelor's degree in the following colleges, based on the placement of the boards of colleges and suggestions from the boards of the relevant academic departments:

1. Faculty of Science.
2. Faculty of Arts.
3. Faculty of Economics and Administrative Sciences.
4. College of Education.
5. Hijawi Faculty of Engineering Technology.
6. College of Sharia and Islamic Studies.
7. Faculty of Physical Education.
8. Faculty of Law.
9. Faculty of Fine Arts.
10. Faculty of Archeology and Anthropology.
11. Faculty of Information Technology and Computer Science.
12. School of Information.

Article 4: the minimum hours required to obtain accredited bachelor's degree at the university is as follows:

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| 1. Faculty of Science | (134) credit hours |
| 2. Faculty of Arts | (132) credit hours |
| 3. Faculty of Economics and Administrative Sciences | (132) credit hours |
| 4. College of Education | (132) credit hours |
| 5. Hijawi Faculty of Engineering Technology | (167) credit hours |
| 6. College of Sharia and Islamic Studies | (132) credit hours |
| 7. Faculty of Physical Education | (132) credit hours |
| 8. Faculty of Law | (141) credit hours |
| 9. Faculty of Fine Arts | (132) credit hours |
| 10. Faculty of Archeology and Anthropology | (132) credit hours |
| 11. Faculty of Information Technology and Computer Science | (134) credit hours |
| 12. College Information | (132) credit hours |

Study Plan

Article 5: The plan includes the school in each discipline are given a bachelor's degree the following requirements:

A. The requirements of the university: the allocated to them (27) credit hours and include:

1. Mandatory requirements:

Studied by all students of the university and allocated (21) credit hours distributed as follows:

Course sym.	Course ID	Course name
ARAB	101	Arabic language
LC	101	English language skills
PS	102	National education
ARAB	102	Arabic language

- (1) the convening of the Center for Language test for determining the level of non-Arab students in Arabic and classified students to (3) groups according to their results in the exam. The resolution to this effect from the second quarter 94/1995, decision of the Council of Deans in its (1 / 95) Date 1/1/1995
- (2) is established within the approved hours for graduation, and given the results of this course is on the basis of success and failure, the results are not included in the calculation of the accrual rate, the study exempt from the Royal Military College graduates and school candidates, and equivalent institutions in Jordan. A non-Jordanian students to study course, "Jordan's modern history TAKH (376 a)" an alternative course, in this case the intervention of this course is a sign in the calculation of the rates of the student, the decision of the Council of Deans meeting (1 / 92) Date of 5/1/1992 and shall as of 5/1/1992.

2nd Optional requirements:

Allocated to them (6) credit hours of courses chosen by the student, which is suggested by the academic departments except for courses by colleges.

Faculty of Human Science

Course sym.	Course ID	Course name
PE	100A	Sport in our life
PE	173	Physical fitness for society
DES	100	Aesthetic appreciation
DA	100	Drama appreciation
ARGY	100	Jordan's contriution to the human culutre
ARGY	102	Origins of civilization
HIST	106A	Jerusalem since 5000 years
ML	101K	Korean language and culture
ML	141A	-----
ML	171A	-----
ML	161A	-----
ML	181A	-----

Faculty of Economics and Society Sciences

Course sym.	Course ID	Course name
AS	100	Administration and society
ECON	100	The economics and jordanian society
B.A	498	Management skills
LAW	101	Human rights
LAW	102	Legal culture
SHUS	100	Islamic culture
SHIS	101	Family system in islam
SHIS	101	Basic islamic concepts
EDUC	100	Life skills
EDUC	100	-----
EDUC	100	-----
EDUC	105B	Information skills
SOC	103	Family violence
GEOG	100	-----
JR	100	Communicational culture

Faculty of science and technology, agriculture, health:

Course sym.	Course ID	Course name
BIO	100	General health and health education
CHEM	100	-----
EENV	101A	Environmental sciences
PHYS	100	Fundamentals of astronomy
CS	109	-----
CIS	109	-----
MIS	109	Information technology cervices
EP	100	Alternative energy

With regard to examinations level, should all the new students from the beginning of the first quarter 2009/2010 progress for the exam in Arabic, English and computer to record a student who fails to succeed in any of these exams remedial courses (099) outside his school, and this Courses are :

Course sym.	Course ID	Course name
LC	099	English language skills - remedial
ARAB	099	Arabic language 1 - remedial
CS	099	Computer skills – remedial

B. College requirements:

Approved by the Board of Deans at the College Board, the appropriate placement and allocation of hours approved the following:

1st Sections of the Faculty of Science	(21) credit hours
2nd Sections of the Faculty of Arts	(18) credit hours
3rd Sections of the Faculty of Economics and Administrative Sciences	(24) credit hours
4th Sections of the Faculty of Education	18) credit hours
5th Hijawi sections of the Faculty of Engineering Technology	(24) credit hours
6th Sections of the Faculty of Sharia and Islamic Studies	(24) credit hours
7th Sections of the Faculty of Physical Education	(21) credit hours for males (24) credit hours for females
8th Sections of the Faculty of Law	(27) credit hours
9th Sections of the Faculty of Fine Arts	(18) credit hours
10th Sections of the Faculty of archeology, anthropology	(18) credit hours
11th Sections of the Faculty of Information Technology and Computer Science	(21) credit hours
12th Sections of the Faculty of Information	(24) credit hours

C. The requirements of section:

Approved by the Board of Deans at the placement of the boards of colleges, a proposal by the boards of the academic departments and allocated hours are distributed based on the following compulsory courses and optional established by the College Board.

1st Sections of the Faculty of Science	(86) credit hours
2nd Sections of the Faculty of Arts	(87) credit hours
3rd Sections of the Faculty of Economics and Administrative Sciences	(81) credit hours
4th Sections of the Faculty of Education	(87) credit hours
5th Hijawi sections of the Faculty of Engineering Technology	(116) credit hours
6th Sections of the Faculty of Sharia and Islamic Studies	(81) credit hours
7th Sections of the Faculty of Physical Education	(84) credit hours for males (81) credit hours for females
8th Sections of the Faculty of Law	(87) credit hours
9th Sections of the Faculty of Fine Arts	(87) credit hours
10th Sections of the Faculty of archeology, anthropology	(87) credit hours
11th Sections of the Faculty of Information Technology and Computer Science	(86) credit hours
12th Sections of the Faculty of Information	(81) credit hours

The requirements include the requirements of the above-mentioned sections of specialization unilateral or total specialization requirements and the requirements of the main sub-specialization.

Article 6: It is not permissible for a student to register for the course if he has not required the previous record in the previous chapters (successful / deposit). And may be registered for the course and required both in the previous chapter, if the same ceased graduation Almsakin to register together.

The duration of academic study and the burden

Article 7 (1):

A. The upper limit for the duration of study for bachelor's degree is as follows:

1. Sections of the Faculty of Science	(7) years
2nd Sections of the Faculty of Arts	(7) years
3rd Sections of the Faculty of Economics and Administrative Sciences	(7) years
4th Sections of the Faculty of Education	(7) years
5th Sections of the Faculty of Engineering Technology Hijawi	(8) years
6th Sections of the Faculty of Sharia and Islamic Studies	(7) years
7th Sections of the Faculty of Physical Education	(7) years
8th Sections of the Faculty of Law of	(7) years
9th Sections of the Faculty of Fine Arts,	(7) years
10th Sections of the Faculty of archeology, anthropology	(7) years
11th Sections of the Faculty of Information Technology and Computer Science	(7) years
12th Sections of the Faculty of Information	(7) years

(1) (The student who completed the upper limit for the duration of the study provided for in article referred to did not achieve the conditions for graduation from the university dismissed by a decision of the Commission on the University Council (No. 32) Date of 10/8/1986).

B. School year, two classes are compulsory courses for two six-week period, including examinations, and a summer moratorium on the separation of an eight-week period, including examinations.

C. Calendar watches are adopted for each course on the basis that the weekly lecture or seminar for a period of six weeks is a time dependent one. The hours of laboratory practice and evaluation of each course are on the unit to be calculated at the approved laboratory Bassaotai one or two Ttabiqitin at least.

D. Students bear the responsibility of carrying the burden commensurate with the school and its capacity to absorb and registration of a number of courses within the plan of study tailored to their abilities and academic collections at the university, and the Director of Admission and Registration to cancel any course for any student beyond the burden of the school in any semester of the limit in accordance with the instructions established at the university, taking into account the following:

1. Taking into account the upper limit for the duration of study for bachelor's degree in paragraph (a) of this section shall be a minimum of hours approved by the Registrar for consideration by the student to obtain a bachelor's degree (12) hours per semester and a maximum of (18) hours. May be up to the ceiling (21) credit hours with the consent of the Chief of the Section after the availability of one of the following conditions:
 - Not least on the cumulative rate of students (80%).
 - That depends on the graduate student to allow him to study (21) credit hours in graduate chapter in it.
2. Allows the student to register for a number of hours less than the minimum, or to continue in the study of the approved number of hours less than the minimum result of the withdrawal of some courses, in justified cases the consent of the Chief of the Section that does not exceed a period of study the student to obtain a bachelor's degree upper limit of the in paragraph (a) of this article and know the appropriate academic department head of the Admission and Registration in writing.
3. Does not exceed the upper limit of the approved hours of credit in the student chapter of the summer (10) credit hours, and may be up to the ceiling (12) credit hours if there are no graduate student in the chapter to allow him to do so with the consent of the Chief of the Section.

E. Classified students enrolled for a bachelor's degree in the level of the second year or third or fourth, if the student successfully completed the study at least (33) or (66) or (99) credit hours in a row within his school.

Attendance

Article 8:

- A. Require the attendance of students in all courses in which he recorded, and the teacher, course registration and attendance at the absence of particular statements, and pass it to the President of the Academic Section to be given when the course at the end of each semester, and kept to the end of the next semester.
- B. Does not allow for a student absent for more than (15%) of the total hours for each course.
- C. If the student missed more than (15%) of the total scheduled hours for the course without a compelling reason or excuse satisfactory, the teacher denied that the course the student progress for all subsequent examinations. And placed with a minimum mark for a course (35%), and enter the result in the calculation of these rates, unless it withdrew from the course during the period specified in paragraph (b) of Article (13) of these instructions.
- D. If the student missed more than (15%) of the total scheduled hours for the course and this was a compelling reason for absence accepted by the dean of the college from which the applicant or a satisfactory excuse, allowing Dean to the student to continue in the course, may not exceed the absence of a whole (30%) of hours, In cases where more than the absence of a compelling excuse, the student or the proportion of patients (30%), Vlcil college student's mind to having, prior to the beginning of final exams in the classroom, and a Dean of Admission and Registration Department and the Chief of the Section, which shall be in writing course.
- E. Satisfactory excuse shall be certified by the medical reference adopted at the University of Yarmouk, and if this is not possible Vbrigad total belongs to the student to adopt or reject the report, and the student to submit a medical report is required to Brigadier General during the week of the date of the demise of the excuse and inform the school dean material studied by the student of its decision.
- F. Taking into account the provisions of paragraphs (b, c, d) of this article is the absence of students who actively engaged in art or sports or scouting or community service groups within the university or the national team under the project absent a written notice from the Dean of Student Affairs or the Director of the Center for advice and service community according to their respective competence.

Examinations

Article 9:

- A. Calculate the final mark of each course (100) and to the nearest whole number.
- B. 1. The final mark for each course is the sum of the final examination marks and signs of seasonal work.
 2. . Hold the final examination for each course and once at the end of one chapter and a comprehensive course and the decision to allocate him (50%) of the final course mark. Sign may include the examination process, the final examinations were allocated a certain percentage defined by the College Board on the recommendation of the board of the department.
 3. In the case of three examinations on the same day, the student may apply for only Amthanin in this day and determine the appropriate Dean's date for the convening of the third test on another day.
 4. Work includes the quarterly Amthanin written each course at least know the students held a week before the date of at least the first examination to be held no later than the end of the fifth week (the third week in the halls) and the papers to the students received no later than one week of the exam (72 hours Summer in the chapter) and may include acts in addition to the quarterly seasonal clerical examinations oral examinations, or reports, or all or some research, as determined by the board of the department to sign up to this work (10%) of the final mark. Are reports of examination papers and research to students after correction.
 5. May be excluded from clause (4) above courses and seminars, research laboratories and field work, and projects, where the Council decides on the method of evaluation of these courses to be announced to students at the beginning of the semester.
 6. Both absent from the final examination, declared without a compelling excuse accepted by the course teacher or a satisfactory excuse to be a (zero) in that test, and calculated in the final mark.
 7. Both absent from the examination declared a quarterly compelling excuse accepted by the teacher, course, or a satisfactory excuse, he must submit proof of virginity during the week of the date of the demise of the excuse, in this case, hold the course teacher compensation to student test as it deems appropriate.

C. Assigned to the Chief Coordinator of all the multi-course (3 or more people) and the coordination with the school in terms of course content, and the book, examination and decision marking.

D. The President of the University procedures for the extradition of the labels.

E. If the student wishes to object to the final mark for the course has to make the objection within one week of the outcome

Therefore, the final course to the head of course, is the Chief of the Section to set up a committee of two faculty members. In the section (with the exception of course is a teacher) for a review of the mark and the mark-deserved raise the student to the Dean of the College for submission to the The College Board's decision to the Dean of Admission and Registration Department in writing within a maximum period of two weeks of the outcome. And send a copy of the resolution to the head of the student. And submitted to the Deans Council, any amendment to the final mark for any student of the students expected to graduate in one of the classroom.

F. All examination papers and reports, and research to the student after correction and the registration of marks, the better, thus preserving the final examination papers to the course teacher for one semester.]

G. If a student is absent from the final examination for the course is acceptable excuse, the dean of the college from which the student, the Dean decision to accept the excuse to the teacher for the course record is an "incomplete" at this course. And the applicant has to apply for the final exam in the course mentioned in the maximum period of four weeks from the beginning of the next chapter to chapter, which happened on an "incomplete." The halls and classrooms for this purpose if the applicant studied. If the student has not been able to provide the test mentioned in the prescribed period was zero mark.

H. 1. The minimum passing grade in the course is (50%) and the minimum final mark of the course is (35%).

2. The course marks are classified according to the following schedule:

Grade	Symbol in Arabic	Symbol in English
Excellent	أ	A
Very Good	ب	B
good	ج	C
acceptable	د	D
weak	هـ	E
deposit	و	F

3. Subject to the provisions of Article (10) is the cumulative average rate of all the signs of the courses studied by the student success Rsopa or until the date of the expense of that rate. If a student got on the result of "incomplete" in some courses will be calculated when the rates of these signs of completed courses. The rates are retroactive effect from the date of the student to obtain the result of "incomplete" and applies to all actions resulting there from, except the due date of the certificate can not be retroactive.
4. Assessment identifies a student at the graduation rate based on the courses taught within the plan of study successfully assessed according to the following schedule:
Accrual rate appreciation

84 to 100%	Excellent
76 - less than 84%	very good
68 - less than 76%	good
60 - less than 68%	acceptable

5. Quarterly rate is the average score of all courses taught in the student chapter.
6. Subject to the provisions of Article (10) is the account of any rate of the previous rates by multiplying the sign of each course within the average in the number of hours approved and the apportionment of the total battery Hawwasal caused by the total hours approved.
7. All rates are calculated to the nearest one decimal place.
8. Dean put the name of the student who receives the quarterly rate of \$ (84%) and more on the list of honor of the College, and to demonstrate the academic record, unless separated or subject under the academic control, and not least the burden of the school on (12) hours.

Article 10: allows the student to re-examine any course, the credit for that last mark in the cumulative average, and demonstrate its mark prior to that in its course.

The development of the student under observation

Article 11:

- A. Students placed on probation if the cumulative average for the lack of (60%) at the end of any semester accepts the first chapter Curriculum for students in the university as well as chapter summer. The Department of Admission and Registration requesting notification on its E-mail.
- B. The student who was placed under surveillance to remove the causes that led to and placed under observation in a maximum of two classes Courses (and not their separation summer) after the development of the chapter because of its consequences under control.
- C. If the student has not been able to remove the causes that led to and placed under surveillance under paragraph (b) of this Article shall of the department.
- D. Excluded from the chapter of the department to implement the provisions of paragraph (c) of this article, each student successfully completed (90) hours, Accredited university in the faculties except the Faculty of Engineering Technology Hijawi required to be a student has successfully completed (99) Credit hours at least.
- E. Separated from the university may not be the final chapter is to return each student receives a cumulative rate of at least (50%) in any Semester except for the first quarter to joining the University, after studying at least (12) credit hours fall In the calculation of average.

Article 12:

- A- The student who is dismissed from his department in accordance with the provisions of paragraph (C) of article 11 of these instructions can submit a transfer application to the other department of the university, before the start of the next semester.
Summer semester is excluded for this purpose if the student is not taking the summer course, then article 18 of this provision is applied, and if the student has not been accepted in any of the departments of the university the student may apply a new application to be accepted in the parallel program.
- B- One semester is deducted from the maximum years of graduation for every 15 credit hours counted for the student.
- C- If the student is dismissed from his new specialist again, the student will be finally dismissed in accordance to provisions (11) and can not submit again to the same university.
- D- The dismissed student can transfer to a private study if he/she finished at least 45 credit hours successfully which counts in the student cumulative rate which has to be above 59% to improve their academic status for two semesters maximum, and they have to pay twice the prescribed fees for credit hours depending on the program the student has been accepted, and pay double for hour fees for both regular and parallel programs.

Withdraw from the courses and add

Article 13:

- A. Allows the student to withdraw from the course record, and the addition of new courses of study during the first five days (days without Holidays) of the chapters I or II school, and during the first three days of study (without holidays) of the halls. Neither courses from which the academic record.
- B. Taking into account what is stated in paragraph (a) of this article allows the student to withdraw from a course during the first four weeks of the ten chapters I and II school, and during the six weeks of the first chapter of the summer, in which case the proof in the record of course, the student and toward it noted, "we extract" This course is not included in the number of hours the student studied in terms of success and failure and the requirements for graduation. May not be a result of the withdrawal less the number of hours that the Registrar has the minimum allowed by the burden of the school in accordance with the instructions, however, the decision of the Chief of Section, unless the student withdraws during the course teacher mentioned For to prove the result in the detection of student marks.
- C. If a student having withdrawn from all courses in which he scored in the chapter under paragraph (d) of Article (8) of these instructions are for the study of that chapter, "deferred" and calculated the duration of this chapter, the delay allowed by paragraph (a) of Article (14) of these instructions, and to demonstrate the academic record.

Postpone the study and drop out and withdraw from the university

Article 14:

- A. May be postponed for a student studying at the university for not more than two years, whether related or sporadic.
- B. Students can apply to postpone the study to the Office of Dean in a maximum of seven days from the beginning of chapter. The first semester or second to take the appropriate decision and a decision to the General Director of Admission and Registration Department and the Dean of Public Students and section head, and any other authority concerned. In case of necessity, which occur after the Cairo-term Set forth in this paragraph, and before the end of the fourteenth week of the beginning chapters I and II college Vlcil. To consider the request for a delay to take the appropriate decision and to inform the stakeholders.

- C. Not be counted as a period of postponement of the upper limit for the year of graduation, or for the purpose of removing the causes of the situation is under control.
- D. If the delay exceeds the duration of the student and approved by losing his seat in the university, who may file a new application for admission. If the university in the same department maintains a full academic record to complete graduation requirements, in this the credit for that period of the previous study within the upper limit for the year of graduation. If applied in a different section of the provisions of Paragraphs (b) and (c) of Article (18) of these instructions. In cases where a student lost his seat due to overrun. It has a compelling excuse to ask the Council to waive its entirety within the period as the upper limit for the allowable delay in Paragraph (a) of Article (14) of these instructions.
- E. Does not defer the study of the new students at the university or the student to mate, but after one semester, at least on his studies at the university.
- F. If the student wishes to withdraw from the university must apply to the model due to the Admission and Registration, in this case to prove in his note, "withdrawing from the university" and to lose his seat in it. If they want access to a second university, it must file a new application in the case of acceptance in the same department maintains a full academic record to complete graduation requirements in accordance with the plan established by the school upon his return to the University, has calculated the duration of the study within the previous upper limit for the year of graduation. If applied in a different section of the provisions of paragraphs (b) and (c) of Article (18) of these instructions, the student may return to study at university if withdrawn during the second quarter to put under surveillance.
- G. If you do not record a regular student at the university for the semester or more, did not obtain the written consent of the Dean to postpone the examination of this period to lose his seat at the university in this case, he may file a new application for admission to the university. If previously in the same department maintains a full academic record to complete graduation requirements in accordance with the plan established by the school upon his return to the University, has calculated the duration of the study within the previous upper limit for the year of graduation. If the academic department in the last apply the provisions of paragraphs (b) and (c) of Article (18) of these instructions. In cases where a student loses his seat because of the lack of registration for a semester or more and has a compelling excuse to ask the colleges of this period as part of the ceiling for a period of delay allowed in paragraph (a) of Article (14) of these instructions.
- H. Can not be calculated for the student academic record for purposes of further study at the university cut off from the study if four or more years.

- I. In all cases where a student loses his seat in the whole of the second time he may not return to the study.
- J. Cancel the registration of any student if the separation did not have to pay fees on time is delayed a ruling that the postponement of this chapter shall be calculated from the upper limit for the delay.

The transition from other universities

Article 15:

- A. May move students from other universities to the University of Yarmouk in the event of a vacancy in accordance with the conditions and the following actions:
 - 1. That the student meets the admission requirements at the University of Yarmouk in Article (4) of the instructions to accept the students at Yarmouk University (No. 4) for the year 1984.
 - 2. Be a student moving from a university or a university institute or university recognized by the Faculty of the University.
 - 3. That the earlier study at the University / Universities take systematic manner and to submit a document proving that the persistence of at least (70%) of office hours.
 - 4. To be acceptable in his university student in the regular program.
 - 5. The average in secondary education acceptable to specialize, which wants to move to the University of Yarmouk in his high school years or the sponsor's request to move, and have successfully completed at the university mate to examine at least (30) credit hours or the equivalent in the intervention in the calculation of the cumulative average, the cumulative rate of no less than very well.
- B. Requests move to the Admission and Registration Department at the University, the Commission will accept and register in accordance with the requirements set forth in paragraph (a) above.
- C. Preclude the Director of Admission and Registration of applications accepted to the faculty dean of the appropriate account the hours that the student studied in His university teaching plan in the light of the Section, who will be counted for him and demanded that all the material in his university has similar The equation for the courses of study in the plan of the Section, who will be on him shall not be more than (60) credit hours.
- D. Do not enter signs courses previously studied at the University of the student / other universities in the cumulative rates at the University of Yarmouk.
- E. Resolve the semester and one of the upper limit for the year of graduation, the student for each mate (15) credit hours of credit hours.

The Expense of Credit Hours From Outside The Yarmouk University for Students

Article 16:

- A. If the student credit hours completed successfully at the University after his admission to the approval of the Dean of the Yarmouk University College at the recommendation of the Chief of the Section may request that the Dean of the calculation of these hours and in accordance with paragraphs (c, d, e) of Article (15) of this instructions that no more than what is calculated for the student after his admission to the university until graduation, at (18) credit hours.
- B. If the student at the University of Yarmouk, which had been successfully completed in another university credit hours, he may be requested by the Dean of the College the expense of such courses in accordance with paragraphs (c, d, e) of Article (15) of these instructions, **provided that it is not has been cut off from his university study in four years or more.**
- C. 1. may not be the calculation of hours the student completed the study successfully in another university in the last two chapters of his study at the University of Yarmouk, as well as the summer is no separation between them.
2. The exception of students benefiting from the student exchange agreements with other universities and the exposure of any other exceptional situations to the Council of Deans to take the appropriate decision thereon.
- D. No student may study any course at other universities during the period of postponement.

Article 17: It is not permissible in all cases contained in the articles (15, 16) of these instructions exceed the total number of hours are calculated for students from outside the university (60) credit hours.

Transferring to another Department

Article 18:

Transferring requests are submitted to the Department of Admission and Registration before the start of final exams for the first and second semester of each year, The Faculty Council limits 10% for each semester for a maximum no more than 20% of the number of students admitted to specialize in that year under the Coordinating Unit for Common Acceptance lists, the Faculty Council decides on such requests within a week before the beginning of the semester, under the following conditions:

- 1- The student should not have previously moved to another department at the university
- 2- The student should not have been dismissed from the department he wants to transfer to.
- 3- The student rate which was due to competitive acceptance, accepted in the specialization he wants to transfer to for the same year of his acceptance , or have studied at least 30 credit hours successfully at the university and rated with numerals and is included in his study plan and a cumulative rate have obtained at least very good.
- 4- Other than competitive acceptance, the rate in the specialization he has been accepted should be higher than the rate he wants to move to competitively of the same year of his acceptance to the university. In case where the student rate applies to competitive rates, article 3 of the preceding provisions should be applied, or have studied at least 30 credit hours successfully at the university and rated with numerals and are included in his study plan and a cumulative rate have obtained at least very good.
- 5- In all cases the student rate in Tawjihi should not rate below the minimum specified for admission to the specialist where he wishes to transfer.

Requirements for obtaining a bachelor's degree

Article 19: Bachelor's degree awarded to the student after the completion of the following requirements:

- A. Success in all courses required by the plan of study for bachelor's degree in the department and access to these courses in the rate of not less than (60%).
- B. Not exceeded the upper limit for the year of graduation, as set forth in paragraph (a) of Article (7) of these instructions.
- C. To register students in the last two regular semesters at the university, including the graduate chapter in it.
- D. Compliance with the provisions of paragraph (17) of these instructions where necessary.
- E. Progress to test the efficiency of university (for students of Jordan) is not successful when the condition for graduation.

General provisions

Article 20:

- A. If stopped out in the graduate student on the course or Msakin, Vlcil Section to approve the study of alternative course Msakin or alternatives to be / be at a similar level or higher in the subject close to the course content and in one of the following cases:
 - 1. Not to put in a separate course, including chapter summer.
 - 2. Of a conflict can be resolved in the program of the student curriculum.
 - 3. If failed three times in the course that is not within the requirements of the university or college.
- B. If the student did not graduate for any reason are not considered alternative courses successfully acquired the right only in the case of repeated failure, whether or not the course is inherent in the subsequent chapter, including chapter summer.
- C. If a student studied the course requirements within the jurisdiction of the department of specialization was the main course requirements within the Forced to allocate the sub-study course shall be determined by the optional specialization main section on the course of this Relationship to his specialty so that at least on the level of the digital level course that is not the same course for more than Requirement.
- D. A section head, dean of his college decision in writing and shall inform the General Director of Admission and Registration in writing.

Article 21: If a student needs to less than (12) credit hours in the graduate has to note the need of hours.

Article 22:

- A. Department responsible for follow-up to the academic curricula for students and the Registrar to verify the completion of the graduation requirement and to so inform him periodically.
- B. Students graduating at the end of the expected separation of the model to mobilize the special admission and registration in a maximum of two weeks from the beginning of chapters I and II, and a week of summer the beginning of the chapter, where the Registrar shall verify the completion of the conditions of graduation, in coordination with the department.

Article 23:

- A. If the student holds a bachelor's degree at the University of Yarmouk in a discipline, in the study for a bachelor's degree in a discipline in the university, as well as the student with a bachelor's degree from other universities in Jordan, it should apply to the acceptance and registration, the Commission will accept the registration request in accordance with conditions of acceptance of the new specialization. And prevents the Director of Admission and Registration detection signals to the appropriate dean of the college courses, which account for the successful and which fall within the school plan to allocate the new courses which are not included in the calculation of a calculated rates, and left the classroom and one of the upper limit for the year of graduation, for every (15) credit hours is calculated . And that it shall not be more than (50%) maximum number of hours scheduled in the new bachelor's wishes to study, but do not have to move him more than seven years.
- B. The student with a bachelor's degree from the universities of non-Jordanian (regularity) and wish to study for a bachelor's degree in a discipline in the university must apply for admission to the University of Yarmouk in the parallel program and applied for in Article (23), paragraph (a) are complete except for the type of program.
- C. If a regular student at Yarmouk University, a new application for admission, and before in the same department, maintains a full academic record, to complete graduation requirements, in which case the credit for that period of the previous school within the upper limit for the year of graduation and, if it is applied in a different section of the The provisions of paragraphs (b) and (c) of Article (18) of these instructions.

Article 24: The applicant has to obtain a patent pending on the model of the university to complete the procedures for graduation.

Article 25: The maturity date of a bachelor's degree is granted at the end of each chapter.

Article 26: It is not permissible for any student to learn not to argue with the instructions or not informed of the releases issued by the university, or to publish on your declarations in respect of this instruction.

Article 27: Council of Deans of the outstanding problems that might arise from the application of these instructions.

Article 28: President of the University, deans of faculties, the Director of Admission and registration are charged with carrying out the provisions of these instructions.